

**Elmwood Township Parks and Recreation Committee**  
**Meeting Minutes**  
**January 17, 2007**

**1. Call to Order** – The meeting was called to order at 5:35 p.m.

**2. Roll Call** – Present were Marilyn Schmidt, Fred Plamondon, Lori Leugers, Kelly Ignace and Sarah Bourgeois.

**3. Approval of Agenda** – Item 7 ‘Klaus update on Greilickville Harbor Park was moved to item 5 and Item 6, “Matt update on DeYoung Property” was moved to item 5. Motion by Marilyn, seconded by Lori to approve the agenda as amended. Unanimously Approved.

**4. Approval of Minutes (12/20/06)** – Motion by (*name not recorded*), seconded by (*name not recorded*) to approve the minutes from the 12/20/06 meeting. Unanimously Approved.

**5. Klaus Heinert: (Nate Elkins presented information on Klaus’ behalf)**

**Update on Greilickville Harbor Park Project Grant** - Nate noted that the most important next step is to determine if we want to resubmit the grant application for the park improvements. Fred reminded the committee that all 7 township board members approved the engineering pending approval of the grant.

To prepare for the grant re-submittal, the estimated cost is \$1500 to \$2000. Lori proposed a resolution, that the “Parks and Recreation Committee recommend that Elmwood Township Board allocate \$1500 to \$2000 toward resubmittal of the grant application for Greilickville Harbor Park.” A roll call vote was Unanimously Approved.

Lori volunteered to be the Parks & Rec representative to update the board of our progress.

Nate distributed some additional documentation, including a project summary and statement of need, a time-line addressing the re-submittal process, and a proposed resolution for the Board to consider and adopt which would approve the grant application after a public hearing is held at its March monthly meeting.

**6. Matt: DeYoung Property Update:**

**A. (MNRTF Acquisition Grant)** - Matt provided a brief review of the grant application materials. He also stated that he heard from Rich Earle, a wildlife biologist, who will submit a letter of support confirming that the property is a designated deer-yarding habitat, which he hopes will garner extra grant points. He noted that there are 3 things that the Conservancy needs to coordinate with Elmwood Township:

1. Parks and Rec committee to discuss the DeYoung acquisition grant in conjunction with the discussion of the resubmission of the Harbor Beach Park grant at its 2/21 meeting.
2. Elmwood Township Board to review and consider resolution presented by the Conservancy to apply for the DeYoung Property MNRTF Acquisition grant. (Matt will be working on the draft of the public access and conservation easement draft for the board to have beforehand).

3. Application submission (due to Michigan Natural Resources Trust Fund Board by 4/1/07).  
Matt noted that there are 3 criteria needed for the application:
  - a. advanced notice of a public hearing to take public comments on the grant application.
  - b. Minutes of the meeting held to approve the grant application.
  - c. Certified resolution from both Parks and Recreation Committee and Elmwood Township Board.

**B. General DeYoung Update** - Matt noted that engineering has been completed on the parking lot design to be constructed by the lower barn. There will be space enough to accommodate 10 to 14 cars. The material to be used will be pervious surface gravel.

He commented that the lakeside trail has been blazed and covered with woodchips. The fishing pier will be put in (probably late spring). They need to clear space for the cement pad, and the platform itself will be cantilevered. He noted that the project to eradicate the invasive buckthorn will begin. The plan is to cut the bushes and apply an herbicide with a sponge directly on the remaining stump.

**7. Maritime Heritage Alliance Information. Peter Simons** – Since Peter was not at the meeting, this issue will have to be postponed for discussion at a future meeting.

**8. TART/Leelanau Trail to M-22. John Noonan** – Since John was not at the meeting, this issue will have to be postponed for discussion at a future meeting.

**9. M-22 & Underpasses Proposed** – Peter Simons had brought this issue up previously, but was not at the meeting to provide further information.

**10. Parks and Rec. Looking forward to 2007:** Fred thought it would be a good idea to establish some goals and outline procedures for the upcoming year. Some key items discussed were:

- a. Accounting of expenses – Fred thought it would be a good idea to have ongoing records of this information.
- b. Inventory records – Prepare and keep updated.
- c. Rotate Heritage Route meeting attendance between all Parks & Rec committee members.
- d. Alternate minutes between Lori and Sarah.
- e. Verify terms of appointment and expirations for each member.

Motion by Sarah, seconded by Marilyn to continue with the Parks and Recreation Committee as it is into 2007. Passed Unanimously.

**11. Old Business** – None

**12. New Business** - None

**13. Next Meeting** – **Wednesday, February 21<sup>st</sup>, 2007-02-11**

**14. Adjournment** – The meeting was adjourned at 7:00

Submitted by,

Lori Leugers