

**Elmwood Township Parks and Recreation Committee  
Meeting Minutes  
May 14th, 2008**

**1. Call to Order** – The meeting was called to order at 5:35 p.m.

**2. Roll Call** – Present were Deri Smith, Sarah Bourgeois, Fred Plamondon, and Lori Leugers. Matt Heiman from the Leelanau Conservancy and Klaus Heinert was also present to provide updates on the DeYoung Property and Greilickville Harbor Park projects, respectively. Kyle Trevas, recently nominated as a trustee to the Elmwood Township Board, was in attendance, as was Chuck Rainey, to provide a report on the stray soccer balls issue.

**3. Approval of Agenda** – Motion by Deri, seconded by Lori to move item #11 (Soccer Field – Chuck) to #4A after approval of the minutes. **PASSED UNANIMOUSLY.**

**4. Approval of Minutes** – 4/16/08 Regular Meeting. Sarah noted that her last name was spelled incorrectly in paragraph 5. Motion by Deri, seconded by Lori to approve the 4/16/08 Regular Meeting Minutes, with the spelling correction in paragraph 5. **PASSED UNANIMOUSLY.**

**5. Soccer Field – Chuck** – Chuck had researched a 1994 survey of the township property and noted that it appears that the property owners who had complained about the stray balls landing in their garden area had extended gardens and yard areas into the Elmwood Township park property. At this time, there only seems to be one property owner who has expressed concerns about the stray soccer balls. Other property owners have stated that they would not necessarily want the township to erect a fence. Additionally, some of the organizations that do use the field have been notified of the problem and have been requested to make every effort to avoid kicking balls beyond the park property lines. After some discussion, the committee members felt that it would be best to not consider spending money on a solution, but that if something came up which would be at no cost to the township, it could be considered at that time.

**6. Management Plan – DeYoung Property - Matt** – Matt Heiman stated that the Conservancy is waiting for a Management Agreement draft proposal from their attorney which will define the respective entities' (Leelanau Conservancy and Elmwood Township's) roles and responsibilities. He noted that the biggest issue as he sees it will be the process by which requests will be handled for activities on Elmwood Township's side. He said that the Conservancy will incur all costs of management and liability. He hoped to have the draft completed by our June 11<sup>th</sup> meeting.

**7. Park Development update - Klaus** - As a side note, Klaus mentioned a park master planning workshop for Boughey and Hendrix Parks in Bingham Township that was facilitated by Gosling Czubak, who assisted them in getting a Coastal Management Plan Grant.

With respect to the MDNR grant, Klaus said that the legislature has yet to approve the distribution of the funds, but that we can pursue going to design phase with a written request. Motion by Sarah, seconded by Lori to recommend that the Elmwood Township Board enter into a design contract with Gosling Czubak for the construction of Greilickville Harbour Park. **PASSED UNANIMOUSLY.**

Klaus said that he will be out of town from May 16<sup>th</sup> through June 3<sup>rd</sup>, but will have a scope of work and timeline for the project prepared by the next township board meeting on 6/10.

**8. Grand Vision Update** – Several members of the Parks and Rec Committee attended the Leelanau County-specific workshop, which was held at Suttons Bay High School on 5/8. It was noted that additional workshops will be held in the future.

**9. Greilickville Marina Update** - Klaus briefly on the third (“C”) dock. He said that the DNR approved their design, but the Department of Management and Budget has not approved the contract to bid the installation yet.

Fred then presented an email that he had received from Don Gorski about the annual Blessing of the Fleet that is sponsored by United Boaters of Elmwood Township. In addition to the blessing ceremony, Don mentioned that this year there would be several activities along with displays from waterfront organizations. The committee members discussed setting up a combined display of the proposed plans for the marina and the park during this event.

**10. Wildflower Rescue Program Update – Marilyn** – Tabled (Marilyn was absent)

**11. Beautification Day update** – Fred commented that the timing of the year seems to be good to hold the annual event (end of April). There were many folks who turned out to assist with raking the grounds and general clean-up.

**12. Old Business** – None

**13. New Business** – None

**14. Next Meeting: June 11th 2008** – Elmwood Township Hall @ 5:30 p.m.

**15. Adjournment** – The meeting was adjourned at 7:05pm.

**Submitted by,**

**Lori Leugers**