

Administrative & Public Safety
Committee Notes
January 7, 2010 7:30 AM, WWTP

Committee called to order at 7:30 A.M.

Committee Members Present: Larry Mawby, Bob Johnson and Karl Bahle

Absent: None

Staff Present: Del Moore, Wally Delamater, Steve Patmore and Kathy Egan.

Others Present:

No public comments received.

Public Safety Report: Chief Moore presented a written report. The new office location at the Fire Department is working out well. The Chief stated the he and Wally had discussed the Township's idea of having the village police department be a process server for ordinance enforcement. The initial assessment was that the department would not be interested in this process. Committee agreed with Wally and Chief Moore that based on the initial discussion the Village would not be interested in this type of agreement.

Zoning Administrator Report: Steve Patmore presented a written and verbal report. Steve reported that the realtor for Bayview Development has requested that the stone house on Dumas Road be separated from the site plan/PUD so that it can be sold separately. Kathy stated that she and Steve were reviewing the request. They were attempting to determine what authority the Planning Commission has and what action they should take on this request. Committee recommended that before any action is taken that the Village Attorney should be contacted and that Kathy, Steve and Wally should met with the attorney to discuss what legal position the Village has regarding the enforcement of the site plan/PUD. Larry is concerned that through either action or inaction we may weaken our position to enforce the site plan as approved. It also appears that a few small parcels in the site plan have reverted to the County for failure to pay property tax. Committee would also like staff to investigate how this would effect the site plan and what the County's intends on doing with the property.

Larry also raised the concern that a future developer of the property may want to change the site plan and may have no need for village infrastructure (water and sewer). If this occurred there may be no reason for the development to remain as part of the Village. What would the impact on the Village be if the tax revenue and future water and sewer customers become unavailable to the Village.

Planner Report: Kathy presented a written report.

M-22/St. Joseph Update: Wally explained that the ad-hoc committee is currently reviewing and rating the proposals. The committee will meet on Jan. 13th to determine the short list of three firms to interview. Wally would like to have a recommendation ready for Council by the March Council meeting.

Future Plan Ideas: Committee held general discussion on a variety of subjects.

- 1) Recreation Plan expired December 31, 2009. Committee felt that the recreation plan should be integrated with the Joint Master Plan. With both the Township and Village working on a joint master plan, committee thought that either the Joint Planning Commission or a Joint Recreation Committee be formed to handle the development of a Community Recreation Plan. Kathy will discuss this with the Village, Township and Joint Planning Commissions to determine the level of interest in recreation plan development.
- 2) Wireless/Broadband availability for citizens and marina patrons. Committee felt we should insure the providers have adequate service availability to provide for business and citizens.
- 3) Future of the Lee property. Committee thought there might be some value in keeping the garage but the house would have no use or value for the Village. Discussed the possibility of any cultural or historical significance. Wally has contacted the County Housing Coordinator to see if there would be any interest in moving the structure. The Housing coordinator has yet to inspect the structure.
- 4) DPW equipment building/salt storage. On the short term we should continue current operations and purchase salt /sand from the Road Commission.
- 5) Joint Governmental Center with Township. There is some interest in a joint governmental center but the reality is our current building works and the village is not in the financial positions to take on additional debt or expense for another building. Keep it in the village.
- 6) Water Wheel Park and Jefferson/M-22 Area for a focal point. This should be a consideration during the streetscape planning. Consideration to develop and connect the marina park, waterwheel park and continue the connectivity to Bahle park.
- 7) DDA development. The driving force behind the possible development of a DDA should be the business district/chamber. At the Chamber's request, Wally will be presenting the purpose and function of a DDA at their March 9th quarterly breakfast.
- 8) Front Street: Consideration should be given to the development of Front Street to enhance water front access and connectivity between water front parks.

Planning and Zoning Contract: Committee reviewed the proposed contract submitted by the Township. The contract is not agreeable to committee. It is the same contract that has been submitted for several years and does not address

enforcement issues. Committee stated that it is important we make every effort to continue to develop a joint working relationship with the township. If the village is going to enter into an agreement for contracted service the village should receive the service. Committee does not believe the Village has been provided the service it has contracted for.

Options Discussed:

The Village will hire its own employee(s) planner and zoning administrator and contract out the service to the Township.

Village to contract with Township for planning services and the village will hire or contract with an independent zoning administrator.

Village to contract with Township for planning services and the village manager will be assigned the duties of the zoning administrator.

Village will hire its own employee(s) to be the planner and zoning administrator and not contract out.

Village will contract for planning and zoning administration services with only enforcement being conducted by the village manager.

Committee suggested that Wally contact Rich Bahle and set up a meeting to discuss this issue. The proposed contract is not acceptable to the Village and no further payment will be made until the issue is resolved.

Next meeting is February 4, 2010, 7:30 WWTP

Meeting adjourned 10:05 AM

Submitted by:
Wally Delamater, Village Manager