

Clerk's Report:

November 16, 2009

Sewer Water Bills: I am happy to report that I have very few shut off letters this month. Of those that I sent out at the end of October, only one has not paid. Most of our snowbirds have left so water usage will be down in the next few months.

Marina Bills: Loren and I got together and went through the slip rentals for the 2010 season. We have verified each slip holder space and size of vessel. I hope to have the bills, lease agreements and letter from the harbor master ready to go by mid December, with mailing to occur after the holidays.

Marina Waiting List: The Marina waiting list accounts for 2010 have been set up. As of today's date, I have 92 on the waiting list. These bills will be printed and sent out on December 31, 2010.

Wastewater Invoicing: I am happy to report that the wastewater billing is going smoothly. Dave is able to provide me with the information within the first few days of the month which is promptly entered and sent out. The waste haulers in turn are returning payment by the 15<sup>th</sup> of each month.

FOIA Responses: Requests have kept Del and I busy for the last month or so for request of accident reports as well as searches for specifically named individuals.

2010 Census: I have received an updated list from LUCA (census bureau) and I am reviewing it now. If the Village does not agree with their count and can substantiate the same, we can appeal the numbers. I am attempting to verify the addresses presented by matching it to the sewer water accounts as well as the Leelanau County website for those properties not on the utilities.

As to the day to day activities, I am kept busy with recording, receipting and depositing all revenue that come into the village, handling the phones, the mail and the daily walk-ins; preparing work orders, assisting the Wally and Lorrie when requested as well as updating the website. On that note, I did set up a Suttons Bay Village Facebook/Suttons Bay Fan Page. The only information currently on the page is a brief description of the Village and the aerial photo. So far, I have been having daily "friend" requests. My thoughts were this could be used as a tool for the Village. One example, last summer, as a fan of Leelanau County, I was notified of the last minute change of venue for the Leland fireworks. It may prove to be a useful tool.

If you have any thoughts or comments please feel free to contact me at any time.

Dorothy Petroskey

Village Clerk