

GENERAL SERVICE COMMITTEE
MEETING NOTES
January 6, 2010

The meeting was called to order at 9:00 AM.

Members present were Larry Mawby, John Bumgardner

Absent: Jim Munro

Staff present: Manager Wally Delamater, General Service Supervisor Bob Joyce

No public comments were received.

Harbor Master Report: Harbor Master is on vacation. No report was submitted.

General Service Report: Bob Joyce provided a written and verbal report.

- 1) The DPW has not had to haul as much snow this year because we are stockpiling in other areas. It is working well.
- 2) Discussed the damaged to the garage door. Panels are on order and should be in next week.
- 3) The school warning lights on Elm Street are still not operating properly. Committee suggested that an electrician inspect the voltage, timers and wiring to determine the problem and cost to repair?
- 4) Wally explained that he had received some correspondence regarding the DPW not removing snow between the sidewalk and curb from Adams north in the business district. Bob stated that they do keep the parking areas plowed and as time allows the sidewalks are also cleared but the area between the sidewalk and curb has not been area that the village removes the snow from. After discussion committee agreed that snow, in the grass area, was not the responsibility of the DPW to keep maintained. Bob will respond to those individuals who inquire on this subject.
- 5) Eric Cline the county administrator asked Wally if there was any interest in discussing the possibility of the DPW salting the governmental center road and parking areas. Committee is willing to discuss the issue but is not sure that even if the Village could perform this function it would be something they would want to commit to. Bob is to contact Jerry Coleman (head of maintenance) and discuss the specifics of the request. Committee felt it more appropriate that the County Road Commission perform this action.
- 6) Committee discussed options to improve DPW's vehicle and equipment fleet.

Update on M-22/St. Joseph: Wally explained that the ad-hoc committee is currently reviewing the proposals. The committee will meet on Jan. 13th to determine the short list of three firms to interview. Wally would like to have a recommendation ready for Council by the March Council meeting.

Future Plan Ideas: Committee held general discussion on a variety of subjects.

- 1) Recreation Plan expired December 31, 2009.
- 2) Wireless/Broadband availability for citizens and marina patrons. Committee felt we should insure the providers have adequate service availability to provide for business and citizens.
- 3) Future of the Lee property
- 4) DPW equipment building/salt storage
- 5) Joint Governmental Center with Township. Keep in the village. Walkable
- 6) Water Wheel Park and Jefferson/M-22 Area for a focal point.
- 7) DDA development. The driving force behind the possible development of a DDA should be the business district/chamber. At the Chamber's request, Wally will be presenting the purpose and function of a DDA at their March 9th quarterly breakfast.
- 8) Larry raised his concerns to committee about the future of the Bayview development. The lack of future customers and how this will impact future rates was discussed. Possibility of de-annexation and impact on tax base/revenue to the village. What is the County's intention for the small parcels that have reverted to the County for failure to pay taxes.

Parking: Committee was provided an overhead view of Suttons Bay several meetings ago to identify parking issues. Wally asked that this information be brought to the February committee meeting for discussion.

Other Information: Wally informed committee that the Township had provided him with a zoning and planning contract for council review. It appears the contract is unchanged from previous year. The administrative committee will review the contract. The Township would also like to discuss using village PD to assist them with ordinance enforcement in the Township. This issue was not well received by the committee or the Chief.

Wally informed committee that he was attempting to put together an application for a grant to plant ten trees.

Larry suggested Bob and Wally investigate using the same organization the Township used for cleaning/brushing out parks, trail maintenance and other qualifying work projects in the Village. Wally will contact the Township for information.

Wally received a letter from the Soil Conservation District requesting the Village to review an ordinance for phragmites control along water front property. Wally

was instructed to contact the conservation district for a sample ordinance which details what the Conservation District expects in an ordinance.

The next meeting is February 3, 2010 at 9:00 AM at the WWTP.

Meeting adjourned at 11:10 AM

Submitted by: Wally Delamater, Village Manager