

Village of Suttons Bay
STAFF REPORT
Kathy Egan
Staff Planner
October 2009

Planning Commission

- Provided input to Wally on RFQ for Street Enhancement project; helped on various drafts.
- Prepared for and attended the regular Planning Commission meeting.
- Worked on zoning ordinance updates and submitted about half of proposed changes to Planning Commission for Oct meeting.
- Working on the next batch of ZO changes for the Nov PC meeting.
- Started on required changes to ZO required by the Zoning Enabling Act of 2008 (all dealing with ZBA and noticing requirements).
- Prepared info sheets for PC on Findings of Fact and Making Effective Motions.
- Met with Steve Patmore, chairs of the PC and JPC, and developer to discuss options for a piece of property in the village.

Joint Planning Commission / Master Plan

- Submitted preliminary quarterly report for CMP grant. Grant ended 9-30-09. Final report due Nov 16.
- Met with LIAA after Open House to go over public comments and update draft.
- Met with Loren Lee regarding Marina goals to include in Master Plan.
- Again met with LIAA regarding Future Land Use draft of Master Plan for October 27 meeting.

Miscellaneous

- Attended the regular meeting of the Leelanau County Brownfield Redevelopment Authority and also a site visit of the GTOS Superfund site with rep from EPA.
- Member of a Grand Vision Growth and Investment Committee. Attended first meeting.
- Attended Michigan Association of Planning state wide conference for three days.